

**UNAPPROVED MINUTES  
CITY OF MILPITAS  
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

**Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission  
**Date of Meeting:** April 5, 2004  
**Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.

**I. Call to Order** Chairperson Munzel called the meeting to order at 7:02 PM

**II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance

**III. Roll** Commissioners Present: Gill, Gray (7:09), Krommenhock, Ku, Leonard (7:04), McGuire, Munzel, and Tuason

Commissioner Absent: Commissioner MacKenzie

City Staff Present: Mike McNeely, City Engineer; Doug DeVries, Associate Civil Engineer; Mark Rogge, Principal Engineer; Bonnie Greiner, Recreation Services Manager; Jennifer Tagalog, Recording Secretary;

City Council Liaison Present: Council Member Polanski

**IV. Agenda** MOTION to approve the agenda for April 5, 2004, as submitted.  
M/S: McGuire, Gill  
Ayes: (6) Gill, Krommenhock, Ku, McGuire, Munzel and Tuason  
Absent: (1) MacKenzie

**V. Minutes** MOTION to approve the minutes from the March 1, 2004, meeting with the following changes: On page 6, under Senior Advisory Commission change the word questioned to asked whether and under Milpitas Historical Society change the first Commissioner Munzel to Commissioner McGuire.  
M/S: McGuire, Krommenhock  
Ayes: (6) Gill, Krommenhock, Ku, McGuire, Munzel and Tuason  
Absent: (1) MacKenzie

**VI. Alternates** Alternate Leonard was seated.

**VII. Citizen's Forum** None.

**VIII. Announcements/Correspondence**

The Commission viewed the 50<sup>th</sup> Anniversary Historical Video.

Commissioner Krommenhock provided individual membership forms for National Recreation and Park Association (NRPA) and reported the next conference will be held in Reno, Nevada, from October 12-16, 2004. She felt the National conferences were very informative and provided an overview of what was happening statewide on Parks and Recreation issues and planning.

Commissioner McGuire reported on upcoming compost workshops for those individuals interested in learning how to compost. He explained these workshops are held March – October and are very informative. He also reminded Commissioners to pick up their two free bags of compost at BFI on April 10, 2004.

Bonnie Greiner, Recreation Services Manager, provided an update on the following items:

- Earth Day Ceremony will be held on Saturday, April 19, 2004, from 10 a.m. to 12 p.m. at Yellowstone Park.
- Rainbow Theatre has been performing Chicago at MHS this past weekend. Upcoming show dates are: April 8-10<sup>th</sup>. Tickets were still available for purchase at the Community Center.
- Annie, Jr. will be performing 4/30 – 5/8. Tickets were still available for purchase at the Community Center.
- Global Village will be held on May 1, 2004, at the Sports Center Football Field. There are 13 countries that will be represented. New elements for the event are a Children Scavenger Hunt and Fashion Show.
- The Summer Activity Guide will be available for Residents in the Milpitas Post on April 29<sup>th</sup>. Resident Registration will be held on Saturday, May 8<sup>th</sup> from 8 a.m. – 12 p.m.
- April is month of the young Child. Various events will be held for the Month (Presentation of Memorial Day Flag, Children's Art Show at Community Center)
- Family Movie Night will be held on April 16<sup>th</sup> at the Community Center. YAC is assisting with this event. "Finding Nemo" will be showing.
- Budget Hearings are scheduled for May 11, 2004.

Bonnie Greiner, Recreation Services Manager, also distributed handouts on the State of the City Address which will be held on April 21, 2004, at 6 p.m. and Ethics Workshops which will be held on April 7<sup>th</sup> & 22<sup>nd</sup> and May 5<sup>th</sup>.

## **IX. Old Business**

### **1. Commission Work Plan for 2004 (Bonnie Greiner, Recreation Services Manager)**

At the February 2, 2004, Parks, Recreation and Cultural Resources Commission meetings, the Commission discussed possible revisions for the 2004 PRCRC Work Plan. Commissioners were requested to come back to the March meeting with additional ideas and suggestions. At the March 1, 2004, meeting, the Commission added some additional items to the Work Plan. Included in the packet for Commission review was a copy of the draft of the 2004 Work Plan.

MOTION to approve proposed 2004 Work Plan and forward recommendation to City Council for consideration.

M/S: Krommenhock, McGuire

Ayes: (7) Gill, Krommenhock, Ku, Leonard, McGuire, Munzel and Tuason

Absent (1) MacKenzie

## **X. New Business**

### **1. Presentation of 2004-2009 Capital Improvement Program (Mike McNeely, City Engineer; Mark Rogge, Principal Engineer; Doug DeVries, Associate Civil Engineer)**

Engineering staff provided an overview of the Parks section of the proposed Draft 2004-2005 Capital Improvement Program Document reviewing the following projects and provided a power point presentation on the projects:

#### Projects in Progress

5072 Dog Park

5077 Playgrounds (Hall Park, Pinewood, Selwyn)

8151 Interim Senior Center

5065 Park Course at Gill Park

5078 Selwyn Park (basketball, landscaping, drainage, planting program)

#### 6 Projects in Design

5069 Athletic Court Resurfacing (Hall, Dixon, and Calle Oriente)

Commissioner Tuason questioned who does the work on the tennis court resurfacing (staff or private contractors) and if they were private contractors what the length of the warranty was on resurfacing work. Mark Rogge, Principal Engineer, indicated that professional consultants/contractors work on the tennis resurfacing projects and there is a one year warranty on the work. He also indicated that professional consultants would be taking samples of the floor base of the tennis courts and then would provide results of testing with recommendations on repair or replacement.

5053 Hetch Hetchy Right of Way Landscaping near Washington and Coelho. Staff is working with San Francisco utility agreement to negotiate a new operating agreement and permit.

5074 Berryessa Creek Trail which opens the Santa Clara Valley Creek levee trail to the public. It also improves access to Gill Park, Hidden Lake Park, Town Center, and Civic Center with trail surfacing. This project is in the first phase. At the meeting, staff distributed a copy of the Berryessa Creek Trail Reach 3 Project notification which was posted at the site to inform the public of the temporary closure for Trail Construction. It was also noted two grants were received for this project.

#### Art In Your Park

The most recent Art in Your Park Project, Legends of Milpitas, was dedicated on Friday, April 2, 2004, at Hillcrest Park. It was reported that a concrete pad was installed at the base of the project for proper maintenance of the artwork and to avoid any potential damage.

#### Ongoing Project

Staff is working on a Sports Center Circulation plan which will be brought forward to the Commission at their next meeting to review the concepts. Staff is meeting with the School District to review the proposed exit plan, improve circulation, emergency and pedestrian access at the site recognizing the many

different users at the site. This project is projected to be completed by July 4, 2004.

Mike McNeely, City Engineer, reported that the Capital Improvement Program will go before the Planning Commission on April 14, 2004, and then will be submitted to City Council on April 20, 2004.

Note receipt and file.

The Commission expressed concerns with the City going with the lowest bid on projects.

Mark Rogge, Principal Engineer, stressed the importance of the design phase and gave an extensive overview of the bid process. He indicated that if the design and specifications are completed properly, going with lowest responsible bid shouldn't be an issue as far as the quality as the would be meeting the necessary minimum specifications indicated in the bid packet.

Council member Polanski reported that in addition to the many Capital Improvement projects reviewed this evening, the Engineering Department is also working on a very large Redevelopment project; the Mid-Town Specific Plan. This project consists of a new parking structure, addition of new Library adjacent to the old Senior Center 160 N. Main Street, which will also be renovated. The library project is currently in the RFP process. There is also a possibility of Senior Housing. The Mid-town Plan also consists of relocation of city utilities. The Main Streetscape Plan will include decorative lighting, extending sidewalks, landscaping. In addition, there is a proposal from KB Homes for 800 housing units to be built near Abel. She expressed her thanks to the entire Engineering department for all their hard work and dedication to the City of Milpitas on all these projects.

Commissioner Tuason questioned if fishing was allowed at Hidden Lake Park as he had seen a few individuals fishing at that location. Staff indicated they would check with Parks staff, however, were unaware that any agency was stocking that pond and that fishing was allowed at that location.

## **XI. Staff Reports**

None.

## **XII. Liaison Reports**

### **1. City Council**

Council member Polanski reported on the following City Council items:

- The 50<sup>th</sup> Anniversary Committee met on Earth Day and Global Village and is interested in doing a time capsule. If you have any ideas on items to include in the time capsule, please contact Henry Ku, Mariele Ogle, or Debra Garcia.
- Staff is currently working on the budget process and trying to maintain service during these tough economic times.

### Ethics Workshops

Commissioner Munzel provided a brief overview of the Ethics Workshop and explained the importance of having representation from the PRCRC at every meeting since these are the behaviors and expectations that City Council,

Commissioners, Management Team, and those running for office will be held accountable for. He indicated the first ethics workshop primary goal was to narrow down the top most important ethical behaviors.

Commissioner McGuire said he heard the first Ethics Workshop was poorly done. Council member Polanski indicated there were a few glitches at the first meeting, but overall felt it was worthwhile and something the City should strive for.

Commissioner Munzel was unable to attend the April 7, 2004, ethics workshop, however, requested someone to attend from the Commission to represent PRCRC.

Commissioner Tuason volunteered to attend workshop providing he was available.

## **2. Community Advisory Commission (CAC)**

Commissioner Ku gave an update on the Ethics Workshops. He also reported the CAC was working on changing the Mayors term limit from 2 to 4 years and that a public hearing on this item was scheduled for the April 7, 2004, CAC meeting.

## **3. Senior Advisory Commission (SAC)**

Commissioner Gill reported on the recent upgrades to the Senior Center modulars and indicated the existing facility would also be receiving some upgrades. The existing facility renovation is currently in the design process.

## **4. Planning Commission**

Commissioner Tuason reported the Planning Commission voted 4-3 on the approval of the Town Center Proposal. He indicated the proposal would include a 24-hour Safeway and 67 units.

Council member Polanski also reported that there are a variety of other aspects that are included in the proposal such as improved circulation and extensive landscaping.

## **5. Youth Advisory Commission (YAC)**

Chairperson Munzel reported on the Teen Talent Show, which was held on March 26, 2004. He indicated the Youth Advisory Commission is currently working on Family Movie Night and Alcohol Awareness for Teens.

## **6. Milpitas Historical Society**

Commissioner McGuire explained that Linda and Jim Rabe, Harriet McGuire, and Mariele Ogle have been rotating the historical display at City Hall lobby to keep the materials new and fresh throughout the 50<sup>th</sup> Anniversary.

**7. Arts Commission**

None.

**8. Alviso Adobe Sub-committee (Commissioner Gill, McGuire, Munzel)**

None.

**XIII. Future Agenda Items**

**May**

**XIV. Adjournment**

There being no further business, the Chair adjourned the meeting at 8:43 PM to the next scheduled meeting on May 3, 2004.